

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

FEBRUARY 9

26

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held on February 9, 2026, at 7:00 P.M. with the following persons present:

TRUSTEES: Spencer Cropper, Jonathan Sams and Dan Jones

FISCAL OFFICER: Amanda Childers

GUESTS: Tammy Boggs, Jon Paul Campbell, Kenny Hickey, Jen Patterson, Brian Ruhl, Brad Edrington, Kathy Correll, James Payne, Lorraine Hundemer, Gary Hundemer and Mark Fisher.

The meeting opened with Mr. Cropper leading the Pledge of Allegiance.

The minutes of the meeting held on January 27, 2026, were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. Sams moved for acceptance, seconded by Mr. Jones. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. Jones the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report and Bank Reconciliation for the previous month.

Mark Fisher from the Cincinnati Zoo came to the meeting to discuss the landscaping buffers around the solar panels on Hamilton Rd. Mr. Sams noted that there were people in attendance that came to voice their concerns about this same issue. Mr. Sams invited Mrs. Correll, to speak as she lives adjacent to the solar fields. Mrs. Correll stated that the zoo needs to do more to hide the solar fields as she was originally told they would not see the fields at all. Ms. Correll and Mr. Payne noted that they see blinking red and yellow lights in a grid pattern from the base of each panel and an unattractive 8-foot chain link fence. Additionally, the trucks bringing sheep in an out leave a lot of mud on the road which the zoo does not clean up. Tammy Boggs, Township Administrator, talked about the history of the project as the landscaping and buffers project has been an ongoing problem. Mrs. Boggs stated the solar fields were completed in 2024 and that the property looks abandoned with tall grass and crooked trees. Jonathan Sams, Township Trustee, stated that Mrs. Bowyer gave the land as unrestricted to the Zoo. Mr. Sams stated he understands the zoo has a goal to be carbon neutral at the downtown location and that was the purpose of the solar fields. However, the zoo also agreed to respect the rural area in Turtlecreek Township, and the Zoo needs to fix the issues on the Hamilton Road property. Mr. Fisher gave a run down on the history of the project, problems the Zoo had with their contractor and plans for fixing the landscaping going forward. At this time, the Zoo will be completing the landscaping in house as soon as weather permits. Mr. Fisher stated they would turn off the red and yellow lights on the solar panels. Mr. Fisher stated that the issue of planting trees near the panels cannot happen as this would shade the solar panels. Mr. Fisher stated that they have planted 463 trees and will be adding 50 more. Mr. Fisher stated they will plant native bamboo on the north side of the fence as this does not grow too high. Additionally, they will plant Norway Spruce and other shrubs. Mrs. Boggs noted that during a meeting in September Mr. Fisher agreed to finish the required landscaping in October and November. Mrs. Boggs and Mr. Sams requested a completion date. Mr. Sams stated that he wants to maintain a good relationship with the Zoo and their management. Mr. Fisher stated that the Zoo has done more than required and will continue to improve and correct issues with the landscaping to please the Board and the residents. Mr. Fisher stated that there are 600 sheep on the property each day, with Ohio Solar Grazing as the vegetation management business. Mr. Fisher apologized for the lengthy delays in completing the project and promised to make this right as soon as possible.

Department Reports:

Fire/EMS:

John Paul Campbell, Fire Chief, informed the Board that he received a thank you letter from a homeowner for a fire alarm on January 15th.

Chief Campbell requested a resolution to rescind Resolution 26-01-16 to hire Michael Borger. Mr. Sams made a motion, seconded by Mr. Jones to approve the rescission of Resolution 26-01-16. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-01**. (A copy of the Resolution is included in the minutes.)

Chief Campbell requested approval for Jeromy Guerra to attend Fire Safety Inspector class at a cost of \$700.00. The cost of the class will be paid by the Township with Mr. Guerra signing a

commitment of service for 2 years. Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-02**. (A copy of the Resolution is included in the minutes.)

Chief Campbell brought forth a discussion regarding the purchase of ceiling fans for the bay at Station 33. Brian Ruhl, Assistant Fire Chief, noted that staff have requested the fans due to heat buildup with no air movement inside the bay area. Chief Campbell received 2 quotes and recommended the lowest quote from McCormick Equipment Company. The cost for 2 HVLS twelve-foot fans is \$23,490.00. Mr. Jones made a motion, seconded by Mr. Sams, to approve the purchase as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-03**. (A copy of the Resolution is included in the minutes.)

Road and Bridge:

Kenny Hickey, Road and Maintenance Supervisor, brought forth a discussion regarding the purchase of the 2026 F-600 truck that was included in the budget. The cost of the truck is \$128,568.07 from Rush Truck Center and is expected to be received in 4 to 5 months. Mr. Jones made a motion, seconded by Mr. Sams to approve the purchase as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-04**. (A copy of the Resolution is included in the minutes.)

Tammy Boggs, Township Administrator, requested approval to renew the IWORQ software program for 2026 at a cost of \$15,000.00. Mr. Hickey explained that the software program tracks road resurfacing, pavement management, signage requirements and mechanical maintenance. Mr. Sams made a motion, seconded by Mr. Jones to approve the renewal of the IWORQ software as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-05**. (A copy of the Resolution is included in the minutes.)

Economic Development/HR

Mrs. Jennifer Patterson, Township Economic Development Director/ Assistant Township Administrator, reminded the Board that the mandatory training will occur on February 18th with Matt Nolan coming to talk about property taxes. Also, information will be given on the value of our health insurance for employees as well as an opportunity to designate emergency contacts.

Mrs. Patterson informed the Board that Duke's site readiness grant program is open. This is an annual program for Industrial sites served by both electric and gas. This is a competitive grant program. Benefits of the program include a site consultant to perform some level of analysis based on need and scoring. Mrs. Patterson will come back with more information on possible applicants soon.

Mrs. Patterson presented a draft newsletter for the Board to consider and requested feedback.

Mrs. Patterson informed the Board that she received a letter from Warren County Regional Planning regarding the Longmeadow Estates Final Plat corrections. Mrs. Patterson asked for any comments from the Board, they did not have any comments.

Mrs. Patterson informed the Board that she received a letter from Warren County Regional Planning regarding the Union Village Phase 2A Final Plat and requested comments. The Board did not have any comments.

Administration:

Mrs. Boggs requested approval to allow a sick leave balance transfer from Hamilton Township in the amount of 240 hours for Kenny Hickey. The transfer of sick leave is considered due to the policy change effective 1-10-26 to Section 6.03 (A) (1) which allows a transfer of sick leave from another political subdivision in Ohio up to 240 hours. The sick leave is not eligible for payout but may be used during the time of employment. Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-06**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested approval to allow a sick leave balance transfer from Warren County in the amount of 240 hours for Brad Edrington. The transfer of sick leave is considered due to the policy change effective 1-10-26 to Section 6.03 (A) (1) which allows a transfer of sick leave from another political subdivision in Ohio up to 240 hours. The sick leave is not eligible for payout but may be used during the time of employment. Mr. Jones made a motion, seconded by Mr. Sams to approve the resolution as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-07**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs brought forth a discussion regarding Indigent Burial for Nancy Cunningham who was a resident of Otterbein and meets the qualifications of indigency per the Turtlecreek Township Indigent Burial Policy. Mrs. Boggs requested approval to pay Stine Funeral Home in the amount of \$500.00 and Art & Stone Monument Co in the amount of \$400.00 for the grave marker. Mr. Sams made a motion, seconded by Mr. Jones to approve the payments as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-08**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested approval for the Board to adopt the Turtlecreek West Focus Area Study as provided by Warren County Regional Planning. The Study was a result of various meetings with the public and Warren County Regional Planning. Mr. Sams made a motion, seconded by Mr. Jones to adopt the Turtlecreek West Focus Area Study. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-09**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested approval to offer the option of a Roth 457 plan with Ohio Deferred Compensation for employees. Mr. Sams made a motion, seconded by Mr. Jones to approve the additional Ohio Deferred Compensation option as stated above. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-10**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs requested ratification for expenditures authorized by the Township Administrator or Township Officer or Employee authorized by the Township Administrator in the cumulative amount of \$2,353.89. The purchases are \$63.35 from Broadway Barrel House, \$159.29 from Drury Plaza, \$100.00 from CPIM, \$61.54 from Pride Seals, Inc, \$10.03 from Wasabi, \$34.95 from Domino's Pizza, \$185.58 from Zoro, \$776.60 from Shop CPR, \$25.00 from WC Clerk of Courts, \$873.55 from The Home Depot and \$64.00 from Mailbox Store. Mr. Jones made a motion, seconded by Mr. Sams, to subsequently approve the expenditures in the cumulative amount of \$2,353.89. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-11**. (A copy of the Resolution will be included in the minutes.)

Mrs. Boggs informed the Board that the annual fees for Warren County Regional Planning are due in the amount of \$2,146.30. Mr. Sams made a motion, seconded by Mr. Jones to approve the payment of \$2,146.30 to Warren County Regional Planning Commission for the 2026 annual fee. All present voiced a "YEA" vote and the motion passed with **Resolution 26-02-12**. (A copy of the Resolution is included in the minutes.)

Mrs. Boggs informed the Board that she received a request from the City of Lebanon for a letter of support for their capital budget process for replacement of the Colonial Park East restroom and concession stand. The City of Lebanon is seeking \$600,000.00 from the State Capital Budget. The Board agreed to send a letter of support for the City of Lebanon project as stated above.

CORRESPONDENCE:

IN:

Email from Mr. Renneker regarding fire code for new construction.
Letter from Mr. Carter regarding Camp Kern's wireless telecommunications facility.
Email from Ms. Johnson thanking the road crew for work they have done with the snow events.
Email from Mr. Meeks regarding fire service and thanking the road crew for their work.
Resolution from WC Commissioners regarding approving Core5 revised PUD Stage 2.
Letter from Dodds regarding foundations.

OUT:

- Email to Mr. Renneker regarding fire code for new construction.
- Email to resident regarding open flame cooking devices/grills.
- Letter to WC Regional Planning Commission regarding the Turtlecreek West Focus Area Study.
- Letter to REDI Cincinnati regarding projects for Encore Logistics.
- Letter to REDI Cincinnati regarding OSIP.
- Email to Mr. Meeks regarding fire service.
- Letter to LeCI regarding emergency plan.

Fiscal Officer Reports:

Mrs. Childers presented the bills which were due and the following checks were approved and signed. Check Nos. 37171 through 37195 (copy to follow) and Vouchers 125-2026 through 183-2026.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
1/2/26	1/28/26	53-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-599-0000	\$663.31	2025 SALES TAX HOLIDAY
1/20/26	1/28/26	54-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$964.85	LOCAL GOVT HB62 JANUARY 2026 (DIRECT DEPOSIT)
1/20/26	1/28/26	55-2026	WARREN COUNTY AUDITOR, MATT NOLAN	1000-532-0000	\$8,664.06	LOCAL GOVT JANUARY 2026 (DIRECT DEPOSIT)
1/26/26	1/28/26	56-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$2,168.25	NEW \$5 PERMISSIVE AUTO DECEMBER 2025 (DIRECT DEPOSIT)
1/26/26	1/28/26	57-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,100.47	MOTOR VEHICLE LICENSE TAX DECEMBER 2025 (DIRECT DEPOSIT)
1/26/26	1/28/26	58-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$1,753.15	CENTS PER GALLON JANUARY 2026 (DIRECT DEPOSIT)
1/26/26	1/28/26	59-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$9,458.09	OLD \$5 PERMISSIVE AUTO TAX DECEMBER 2025 (DIRECT DEPOSIT)
1/26/26	1/28/26	60-2026	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$19,822.72	GAS EXCISE TAX JANUARY 2026 (DIRECT DEPOSIT)
					\$45,594.90	
1/22/26	2/2/26	65-2026	GEICO GENERAL INSURANCE CO	2031-892-0000	\$7,075.00	REIMBURSEMENT FOR GUARDRAIL DAMANGE EMMONS RD
					\$7,075.00	
1/29/26	2/2/26	67-2026	M GLIATTI	2192-299-0000	\$750.00	2026 FIREWORKS PERMIT
					\$750.00	
1/26/26	1/28/26	61-2026	HWHO	2191-299-0000	\$270.66	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/26/26	1/28/26	62-2026	AETNA	2191-299-0000	\$412.14	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/26/26	1/28/26	63-2026	ANTHEM BLUE	2191-299-0000	\$490.13	LIFESQUAD SERVICES (DIRECT DEPOSIT)
1/21/26	2/2/26	64-2026	NATIONAL ASSOC OF LETTER CARRIERS HEALTH	2191-299-0000	\$120.07	LIFE SQUAD SERVICES
1/22/26	2/2/26	66-2026	LIBERTY MUTUAL	2191-299-0000	\$785.00	LIFE SQUAD SERVICES
1/28/26	2/2/26	68-2026	AETNA	2191-299-0000	\$155.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/28/26	2/2/26	69-2026	OPTUM	2191-299-0000	\$166.82	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/29/26	2/2/26	70-2026	ANTHEM BLUE	2191-299-0000	\$120.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/29/26	2/2/26	71-2026	ANTHEM BLUE	2191-299-0000	\$248.13	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/29/26	2/2/26	72-2026	CGS	2191-299-0000	\$846.68	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/30/26	2/2/26	73-2026	AARP SUPPLEMENTAL	2191-299-0000	\$323.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
1/28/26	2/2/26	74-2026	MEDICOUNT MANAGEMENT, INC	2191-299-0000	\$4,068.20	LIFE SQUAD SERVICES DECEMBER 2025 (DIRECT DEPOSIT)
					\$8,006.49	
1/31/26	2/9/26	75-2026	STAROHIO	1000-701-0000	\$4,494.62	JANUARY 2026 INTEREST
1/31/26	2/9/26	76-2026	PRIMARY	1000-701-0000	\$2.40	JANUARY 2026 INTEREST
1/2/26	2/9/26	77-2026	LCNB TRUST	1000-701-0000	\$6,651.98	JANUARY 2026 INTEREST
1/5/26	2/9/26	78-2026	CD 66	1000-701-0000	\$5,482.19	JANUARY 2026 INTEREST
1/6/26	2/9/26	79-2026	CD 63	1000-701-0000	\$955.48	JANUARY 2026 INTEREST
1/8/26	2/9/26	80-2026	CD 37	1000-701-0000	\$1,008.56	JANUARY 2026 INTEREST
1/9/26	2/9/26	81-2026	CD 67	1000-701-0000	\$628.49	JANUARY 2026 INTEREST
1/12/26	2/9/26	82-2026	FFCB 40	1000-701-0000	\$5,312.50	JANUARY 2026 INTEREST
1/14/26	2/9/26	83-2026	CD 53	1000-701-0000	\$127.40	JANUARY 2026 INTEREST
1/15/26	2/9/26	84-2026	CD 41	1000-701-0000	\$966.10	JANUARY 2026 INTEREST
1/15/26	2/9/26	85-2026	CD 60	1000-701-0000	\$1,104.11	JANUARY 2026 INTEREST
1/15/26	2/9/26	86-2026	FHLB 33	1000-701-0000	\$5,156.25	JANUARY 2026 INTEREST
1/20/26	2/9/26	87-2026	CD 64	1000-701-0000	\$944.86	JANUARY 2026 INTEREST
1/23/26	2/9/26	88-2026	CD 61	1000-701-0000	\$838.70	JANUARY 2026 INTEREST
1/26/26	2/9/26	89-2026	FHLBANKS 1	1000-701-0000	\$725.00	JANUARY 2026 INTEREST
1/27/26	2/9/26	90-2026	CD 55	1000-701-0000	\$4,410.96	JANUARY 2026 INTEREST
1/28/26	2/9/26	91-2026	FHLB 46	1000-701-0000	\$5,937.50	JANUARY 2026 INTEREST
1/26/26	2/9/26	92-2026	INVESTMENT FHLBANKS 1	1000-701-0000	\$580.00	Gain on Investment
					\$45,327.10	

Other Business:

None.

Visitor Concerns:

None.

Trustee Reports:

None.

There being no further business, Mr. Jones made a motion, seconded by Mr. Sams, to adjourn the meeting. All present voiced a "YEA" vote and the motion passed.

The next regular meeting is scheduled for February 24, 2026 at 8:00 a.m.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**RESOLUTION 26-02-01
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION TO RESCIND RESOLUTION 26-01-16

WHEREAS, Resolution 26-01-16 authorized the hiring of Michael Borger as a FFII/Paramedic effective February 2, 2026; and

WHEREAS, Michael Borger notified the township that he accepted a position at another department; and

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they rescind Resolution 26-01-16 regarding hiring Michael Borger as a FFII/Paramedic.

Mr. Sams moved for adoption of the foregoing resolution, seconded by Mr. Jones. Upon call of the roll, the following vote resulted.

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-02
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

RESOLUTION AUTHORIZING JEROMY GUERRA TO ATTEND FIRE SAFETY INSPECTOR CLASS AND SIGN A CONTRACT THAT TURTLECREEK TOWNSHIP WILL PAY FOR THE SCHOOLING WITH A TWO (2)-YEAR COMMITMENT UPON COMPLETION OF THE PROGRAM AS DESCRIBED BY THE CONTRACT

WHEREAS, Jeromy Guerra wishes to attend Fire Safety Inspector Class at the Warren County Career Center; and

WHEREAS, the Fire Chief of Turtlecreek Township Fire Department has recommended that Jeromy Guerra attend Fire Safety Inspector Class; and

WHEREAS, the cost of the program will be \$700.00, and Jeromy Guerra will be required to sign a contract with a commitment of two (2) years of service upon completion of the program for the township covering the cost of the school; and

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves Jeromy Guerra to attend Fire Safety Inspector Class at Warren County Career Center, and the township will cover the cost of the schooling. The source of the funds will be the Fire Fund (2192-220-590-0006 Fire Training).

Mr. Jones moved for adoption of the foregoing resolution, seconded by Mr. Sams. Upon call of the roll, the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-03
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE TWO (2) HVLS 12’ FANS AND INSTALLATION
WITH MCCORMICK EQUIPMENT COMPANY INC.**

WHEREAS, the Fire department has a need to install two (2) HVLS 12’ fans in the bay area at Station 33; and

WHEREAS, the cost of the fans and installation with McCormick Equipment Company Inc will be \$23,490.00; and

WHEREAS, the source of the funds for the purchase will be the EMS Fund (2191-760-740-0000) and Fire Fund (2192-760-740-0000 Machinery, Equipment and Furniture).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the fans from McCormick Equipment Company Inc in the amount of \$23,490.00

Mr. Jones moved for adoption of the foregoing resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-04
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO PURCHASE A 2026 F-600
FROM RUSH TRUCK CENTERS**

WHEREAS, the Road Department has a need to a purchase a 2026 F-600 truck from Rush Truck Centers; and

WHEREAS, the cost of the 2026 F-600 truck from Rush Truck Centers will be \$128,568.07; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio will authorize the purchase of 2026 F-600 and the source of funds will be General Fund 1000 (1000-760-740-0002 Machinery, Equipment and Furniture) \$125,000.00 and Road Fund 2031 (2031-760-740-0000 Machinery, Equipment and Furniture) \$3,568.07 .

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of 2026 F-600 truck from Rush Truck Centers in the amount of \$128,568.07.

Mr. Jones moved for adoption of the foregoing resolutions, seconded by Mr. Sams. Upon call of the roll, the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-05
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO RENEW IWORQ'S SOFTWARE FOR
THE 2026 CALENDAR YEAR**

WHEREAS, the Road and EMS/Fire departments have a need to renew the software program, IWORQ for the 2026 calendar year; and

WHEREAS, the cost of the renewal will be \$15,000.00; and

WHEREAS, the source of the funds will be the Road Fund 2031-330-360-0000 (\$12,333.33), EMS Fund 2191-230-360-0000 (\$1,333.33) and Fire Fund 2192-220-360-0000 (\$1,333.34) Contracted Services.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the renewal of the IWORQ's software for the 2026 calendar year.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-06
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE TRANSFER OF
SICK LEAVE BALANCE FOR KENNETH HICKEY**

WHEREAS, Kenneth Hickey has been hired by Turtlecreek Township as the Road Supervisor effective December 27, 2022; and

WHEREAS, the policy change to the Personnel Policy Manual, Section 6.03 (A) (1), effective January 10, 2026, allows a transfer of sick leave from another political subdivision in Ohio, up to 240 hours; and

WHEREAS, Kenneth Hickey has a sick leave balance of 1,270.92 hours accumulated with Hamilton Township; and

WHEREAS, Hamilton Township has issued a letter to Turtlecreek Township verifying sick leave balance for Kenneth Hickey and Turtlecreek Township will accept 240 hours of sick leave balance as a transfer to the township; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the balance transfer of 240 hours of sick time for Kenneth Hickey and that the balance is available to be used during Kenneth Hickey's time of employment with Turtlecreek Township but is not eligible for payout.

Mr. Jones moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-07
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE TRANSFER OF
SICK LEAVE BALANCE FOR BRAD EDRINGTON**

WHEREAS, Brad Edrington has been hired by Turtlecreek Township as the Administrative Assistant effective October 10, 2020; and

WHEREAS, the policy change to the Personnel Policy Manual, Section 6.03 (A) (1), effective January 10, 2026, allows a transfer of sick leave from another political subdivision in Ohio, up to 240 hours; and

WHEREAS, Brad Edrington has a sick leave balance of 431.5697 hours accumulated with Warren County; and

WHEREAS, Warren County has issued a letter to Turtlecreek Township verifying sick leave balance for Brad Edrington and Turtlecreek Township will accept 240 hours of sick leave balance as a transfer to the township; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees approved the balance transfer of 240 hours of sick time for Brad Edrington and that the balance is available to be used during Brad Edrington's time of employment with Turtlecreek Township but is not eligible for payout.

Mr. Jones moved to adopt the foregoing Resolution. Mr. Sams seconded the motion and upon call of the roll the following vote resulted:

Mr. Cropper	"YEA"
Mr. Sams	"YEA"
Mr. Jones	"YEA"

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-08
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE INDIGENT BURIAL
FOR NANCY CUNNINGHAM AND TO PAY STINE'S FUNERAL HOME**

WHEREAS, the Board of Trustees of Turtlecreek Township has received a request to provide indigent burial for Nancy Cunningham; and

WHEREAS, the Board of Trustees of Turtlecreek Township has been provided documentation that there is no party claiming the remains of Nancy Cunningham, and she does meet the qualifications of indigency established by Turtlecreek Township Indigent Burial Policy; and

WHEREAS, the Board of Trustees of Turtlecreek Township has been presented with an invoice from Stine Funeral Home in the amount of \$500.00.

WHEREAS, the Board of Trustees of Turtlecreek Township will provide a marker for the grave as defined in the indigent burial policy and provide burial at the Turtlecreek Township Cemetery.

WHEREAS, the cost of the marker will be \$ 400.00 from Art & Stone Monument Co. The source of the funds for the marker will be the General Fund 1000 (1000-110-599-0000 Other – Other Expenses).

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they approve the indigent burial for Nancy Cunningham.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-09
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION ADOPTING THE TURTLECREEK
WEST FOCUS AREA STUDY**

WHEREAS, Turtlecreek Township had a desire to look at the Turtlecreek West Area Plan; and

WHEREAS, Warren County Regional Planning was contracted by the township to review the Turtlecreek West Focus Area; and

WHEREAS, the Township held various meetings with the public and Warren County Regional Planning to review the Turtlecreek West Focus Area Study and allow public input; and

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio was presented with the results of the study area for review and agrees with the recommendation of Warren County Regional Planning Commission, to adopt the Turtlecreek West Focus Area Study.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they support and approve the Turtlecreek West Focus Area Study.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper “YEA”
Mr. Sams “YEA”
Mr. Jones “YEA”

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**RESOLUTION 26-02-10
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION AUTHORIZING THE OPTION WITH OHIO DEFERRED
COMPENSATION FOR A ROTH 457 PLAN**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio wish to offer the option of a Roth 457 plan with Ohio Deferred Compensation for employees; and

WHEREAS, the Roth 457 plan will be an addition to current plans available for employees with Ohio Deferred Compensation; and

THEREFORE, BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio hereby approves the option of the Roth 457 plan with Ohio Deferred Compensation for township employees.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper “YEA:
Mr. Sams “YEA”
Mr. Jones “YEA”

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 26-02-11

Date of Resolution: February 9, 2026

**TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING
EXPENDITURES NOT EXCEEDING FIVE THOUSAND DOLLARS BY TOWNSHIP
ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP
ADMINISTRATOR**

RESOLUTION

WHEREAS, this Board adopted Resolution Number 25-11-05, dated November 10, 2025, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Five Thousand Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Five Thousand Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Jones moved adoption of the foregoing Resolution, being seconded by Mr. Sams. Upon call of the roll, the following vote resulted:

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of February, 2026.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 26-02-12
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING THE ANNUAL WARREN COUNTY
REGIONAL PLANNING COMMISSION FEES FOR 2026**

WHEREAS, the Board of Trustees of Turtlecreek Township, Warren County, Ohio has received the annual invoice from Warren County Regional Planning; and

WHEREAS, the annual fee for the calendar year 2026 is \$2,146.30; and

WHEREAS, the source of the funds will be the General Fund 1000 (1000-190-370-0000 Payment to Another Political Subdivision).

THEREFORE, BE IT RESOLVED, the Board of Trustees of Turtlecreek Township, Warren County, Ohio here by approves the annual fee for the Warren County Regional Planning Commission in the amount of \$2,146.30.

Mr. Sams moved for the adoption of the foregoing resolution. Mr. Jones seconded the motion and upon call of the roll the following vote resulted.

Mr. Cropper	“YEA”
Mr. Sams	“YEA”
Mr. Jones	“YEA”

Resolution adopted this 9th day of February, 2026.

THE BOARD OF TURTLECREEK TOWNSHIP TRUSTEES

Amanda K. Childers, Fiscal Officer

End of Minutes.